

REQUEST FOR QUALIFICATIONS
CONTINUING CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES

The St. Augustine Port, Waterway & Beach District is soliciting Letters of Interest from qualified firms for professional marine, coastal and civil engineering services. Various district projects may include the following aspects:

- Development of schedules for design and construction
- Site planning and site plan review
- Environmental and wetlands preservation
- Reports and analysis
- Environmental assessments and testing
- Grant assistance and writing
- Attend meetings of the district board and presentations to them
- Obtaining government permits for district projects
- Preparation of construction contract drawings and specifications
- Preparation of cost estimates
- Construction management and support

Sealed Letters of Interest will be received until 4:00 P.M. EST on November 15, 2019, at the office of Jones, CPA & Associates, PA, 3670 U.S. 1 South, Ste. 290, St. Augustine, FL 32086. No facsimile or email response will be accepted. Any Letters of Interest submitted after the time and date for receipt of Letters of Interest will be returned unopened. Letters of Interest will be publicly opened and read at 3:00 P.M., on November 19, 2019 during a regular meeting of the district board at the St. Augustine Beach City Commission Meeting Room, 2200 A1A South, St. Augustine Beach, FL 32080. The sealed Letters of Interest shall be mailed or delivered in person to:

Mailing and Street Address

ST. AUGUSTINE PORT, WATERWAY & BEACH DISTRICT
c/o Elyse Kemper, Secretary/Treasurer
3670 U.S. 1 South, Ste. 290
St. Augustine, FL 32086

Requests regarding Letters of Interest documents may be directed to Elyse Kemper at: elyse@staugustineport.com.

The district reserves the right, which is understood and agreed to by all respondents, to waive any formality in or to reject any or all Letters of Interest if deemed to be in its best interest. The district also reserves the right to award a contract on such material(s) and considerations as it deems will best serve its interests.

The district is committed to the opportunity for diversity in the performance of all district projects. All respondents are encouraged to make good faith efforts to ensure that women- and minority-owned businesses are given the opportunity for maximum participation in the supply and/or construction of the Letter of Interest components.

ST. AUGUSTINE PORT, WATERWAY & BEACH DISTRICT
Elyse Kemper, Secretary/Treasurer