

ST. AUGUSTINE PORT, WATERWAY & BEACH DISTRICT
MINUTES OF REGULAR MEETING
Tuesday, May 15, 2018

The regular meeting of the St. Augustine Port, Waterway & Beach District was held at the St. Augustine Beach City Commission Meeting Room, 2200 A1A South, St. Augustine Beach, Florida on Tuesday, May 15, 2018.

1. CALL TO ORDER:

Vice-Chairman Barry Benjamin called the meeting to order at 3:00 p.m.

2. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance to the flag of the United States of America followed.

3. ROLL CALL:

Vice-Chairman Benjamin, and Commissioners Tom Rivers, Mark Helman and Chris Way were in attendance. Chairman Jerry Dixon was absent. The meeting was also attended by Ken Craig of Taylor Engineering, District Counsel Jim Bedsole and Secretary-Treasurer Elyse Kemper.

4. SECRETARY-TREASURER'S REPORT:

Secretary-Treasurer Kemper delivered the financial report. As of April 30, 2018, the District had received \$467,280 in tax revenue, and spent a total of \$288,498, including \$72,893 in operating expenses, \$21,585 for budgeted projects, and \$194,020 for non-budgeted items. As of April 30, 2018, the District had \$2,120,582 on deposit, of which \$1,916,530 is held in reserve.

5. APPROVAL OF MINUTES:

Commissioner Rivers said he received the revised minutes for March 20, 2018, and that found his name had been misspelled on page 3. Mr. Bedsole noted the error and said it would be corrected prior to publishing the minutes.

A motion by Vice-Chairman Benjamin to approve the minutes of the April 17, 2018 regular meeting as corrected was seconded by Commissioner Rivers and passed unanimously.

6. ENGINEERING REPORT:

Ken Craig delivered the engineering report on behalf of Taylor Engineering. Mr. Craig said the contractor on the Summer Haven River project is continuing to work and is coordinating with Taylor to completion the project when the new legislative grant becomes available later this year. He said the letter sent by Chairman Dixon to county administrator Michael Wanchick clarifying the basis of the FEMA claim made through the county for funds spent by the District out of the Summer Haven River project fund to close the Hurricane Matthew breach on Old A1A has received no response from the county.

7. OLD BUSINESS: NONE

8. NEW BUSINESS:

A. Discussion regarding updating the website.

Secretary-Treasurer Kemper shared with board members a letter from the District's current website builder. Ms. Kemper said the website has not been updated in several years and needs a complete replacement. She explained the current provider's offer and price to perform this service. Board members unanimously agreed that she should obtain at least two more quotes for presentation at the next meeting.

9. GOVERNMENT REPRESENTATIVE COMMENTS:

Jim Piggott, Director of General Services, City of St. Augustine, said the city has successfully disposed of several derelict boats and will be presenting a claim to the District for the cost. Repairs to the pier at the Lighthouse Park are ahead of schedule and that repairs to the City Marina should be complete by August 2018. The connectivity project at the bayfront adjacent to the marina will also be commencing very soon. He added that the city's annual grant application for dredging, for which the District supplies matching funds of approximately two hundred thousand dollars per year, will soon be presented to FIND. If approved, the grant from FIND and matching funds from the District will allow dredging to take place in December and January.

In response to questions from Vice-Chairman Benjamin and Commissioner Helman, Mr. Piggott said a 72-foot Hatteras hull is fully aground south of the 312 Bridge and plans are under way to remove and dispose of it. He said the Bridge of Lions will undergo routine maintenance and painting in the next month. This work will require closing one lane of the two-lane bridge and will undoubtedly snarl traffic. He apologized for the inconvenience but said the city has no input or control over the bridge which is controlled by the Florida Department of Transportation.

10. PUBLIC COMMENT: NONE

11. COMMENTS BY COMMISSIONERS: NONE

12. NEXT MEETING

Vice- Chairman Benjamin announced the next meeting of the board will be held at 3:00 p.m. on Tuesday, June 19, 2018, in the St. Augustine Beach City Commission Room.

ADJOURN:

There being no further business, Chairman Dixon adjourned the meeting at 3:18 p.m.

Secretary-Treasurer

Chairman

wk/rg/port/minutes-2018/Minutes 5-15-18 meeting